

## iGrantsUSA

iGrantsUSA manages all of your grant activities seamlessly. Whether you are the grant provider or recipient, you can report on financials with a click of a button, distribute plans and outcomes with other parties be it with your colleagues or grant provider. iGrantsUSA also enables you to delegate and coordinate projects.

One of the biggest benefits iGrantsUSA provides is in supporting institutions with proper infrastructure so that grant providers can have confidence in knowing that good use will be made of the funds given. If you want to attract good research and talent, implement iGrantsUSA.

### Other Benefits

■ Define what objectives are met. Identify the Qualitative and Quantitative benefits the project should deliver.

■ Identify and record key tasks and dates. Link them to payment receipt or disbursements.

■ Create a repository of all documents that relate to the Grant, Grantor organization and Grantee



You have received your grant. Now comes the challenge of ensuring that your team delivers on the objectives of the grant. The Grant Administrators are informed that “everything is A-OK,” “don’t worry,” “the money is being well spent” and “things are on track.”

As the Grant Administrator or Project Manager, Do you know if :

- Are the monies received and spent in a timely manner?
- Is the budget on track?
- Have you spent the money for the purposes as declared in the grant?
- Activities are on track and who is responsible?
- Are the objectives being met?
- Are you in danger of sending unspent money back to the Grantor?
- Are grant documents filed and accessible online? 24/7?
- Is any aspect of the grant in jeopardy of non compliance?

These are the day-to-day problems faced by Grant Administrators and Project Managers. IGrantsUSA is a web based application in use for over five years to help grant Awardees to manage (a) the activities, (b) ensure that the objectives of the grant are met and (c) to track the money spent and received under the grant.

# Features

**Grant Objectives:** Each grant is weighed against different objectives to get an overview of how each grant meets the criteria set out in the award. As the objectives are achieved, iGrantsUSA keeps track of the progressive achievements and presents them in monthly reports.

**Grant Budgets:** The budgets allocated to the grant and the spend down are maintained in iGrantsUSA for instant review of status. Contracts, invoices and other budget related document are also kept track of in the document repository.

**Grant execution process:** The activities that are required to deliver the objectives of an award can be defined as granularly as required. Documents linked to activities can be stored centrally. If an activity is to be rescheduled, it's simple and does not affect other activities. Slipped activities can be tracked on the dashboard. Key activities can trigger requests for payments and expenditure.

**Multi Center tracking of grants:** Each Sub Awardee can be independently set up and linked to a grant. The Faculty Members/Administrators and Grant Administrators can check out each awardee status at a glance: what activities have been completed on time and which have slipped. Furthermore, the impact on the overall status is measured in an easy to understand Red, Amber and Green scale. The activities can be drilled by category, person, department and status.

**Reports and dashboards:** A comprehensive set of reports on objectives, budgets, inflows and outflows, task completion and slippage, risks/issues and many other aspect of the system are available online and real-time in iGrantsUSA. A dashboard is available to monitor budgets, status on funds received and spent by grant and sub awardees. Reports are filtered and aggregated in many different ways to provide a robust and comprehensive way of determining all functional aspects of the Grant Management Process.

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**Grant related documents:** The initiation, commencement, budget, invoices, contracts and closure documents are stored in the application and linked to the grant. Multiple versions of these documents are tracked. Document templates to assist awardees are available in a central repository.

**Risks and Issues:** A risk or an issue that crops up during the execution of an award can be tracked and institutionalized. The mitigation of a risk and the resolution of issues are also tracked and the actions taken along with who is responsible are recorded for future reference. The Risks and Issues are also given a Red, Amber and Green status so as to visually assess their impact.

**Regular Review Meetings:** The Faculty Members/Administrators or Project Managers and the Grant Administrators have the ability to create an agenda for a meeting and circulate the agenda prior to the meeting, using in built tools within the application. The agenda, along with the minutes of

the meetings, can be stored centrally for future reference.

**Role based security:** The multiple users are given access rights based on their need to see and use the application. Grant Administrators have access to all grants and can set up new grants. Sub Awardees have access only to the grant related to their awards. Senior managers have read-only access to the performance review dashboard. These rights are administered by an Administrator who does not have access to the awards data.

**Web Based application:** The application is developed using extremely secure web services technology so that a centrally deployed application is accessible anywhere in the world. People working from home or from multiple locations can easily use the application from wherever they have internet access.

[www.igrantsusa.com](http://www.igrantsusa.com)